

VIEW AVAILABLE TESTS

CHECK FOR AVAILABLE DATES

### **About the Montana HiSET® Exam**

Earn the credential your future needs with the *HiSET® High School Equivalency Test*.

If you want to find a better job or take the first step on a pathway to a career, then you need to earn a high school equivalency credential. It is required for college and more important than ever to employers. Taking the HiSET exam can help change your life and expand your opportunities like it's done for other test takers.

#### **To take the HiSET exam in the state of Montana, you must meet the following eligibility requirements:**

- **Age:** You must be at least 16 years of age to take the HiSET exam, and you cannot be enrolled in high school. **Note:** If you are 16, 17 or 18 years of age, there are additional requirements and policies that apply.
- **Residency:** You must be a resident of Montana to take the HiSET exam at a test center in Montana. You will need to provide proof that you live in Montana with a valid driver's license or other proof of residency. **Contact your state office** for information about proof of residency. If testing on a military installation or in a federal correctional institution, you must claim Montana as your state of residency.
- **Test Preparation or Instruction:** Montana does not require you to prepare for the HiSET exam in an adult

education classroom, but it is recommended. **Find an Adult Education Program** near you.

- **Practice Test:** Montana does not require you to take a practice test to qualify for the HiSET exam.
- **Identification:** You must present identification on test day at the HiSET test center. **Outdated or expired identification will not be accepted.** Acceptable forms of identification include:
  - valid driver's license
  - passport
  - military ID
  - other form of government-issued (national or foreign) identification that shows name, address, date of birth, signature and photograph

If you are 19 or older, you do not have any additional age-related policies or requirements

- **16 years old:**
  - **If you are currently enrolled in high school:**  
You cannot take the test.
  - **If you are NOT currently enrolled in high school:**  
If you are 16 years of age and not enrolled in high school because of special circumstances, you must submit **all** of the following documentation for an age requirement waiver to the **Montana State HiSET Administrator** for review and approval prior to being able to book a test:
    - Completed, signed and notarized 16-year-old Age Waiver Application Form with required school documentation attached (1C) demonstrating consensus of applicant; school officials; and applicant's parent/legal guardian that the HiSET testing program is considered in the best educational interest of the applicant.
    - Original letter from an Adult Basic Education (ABE) Director or Literacy Program Director certifying that the applicant has enrolled in and attended HiSET preparation classes and is academically prepared to attempt the HiSET exam; and/or documentation from same source certifying the applicant obtained pre-test scores

substantiating preparedness for the official HiSET exam.

- Letter of documentation, on official letterhead, establishing applicant's need to obtain a high school equivalency credential through the HiSET test at age 16, originally signed and coming from one of the following:
  - postsecondary admissions officer
  - employer requiring high school equivalency for employment purposes
- **17 years old:** You must provide the test center with documentation for **one** of the following prior to testing.

#### **Test Takers with previous high school enrollment:**

- An original, official school document that clearly identifies you by name and date of birth, provides your last school enrollment date, and is signed by the chief education officer verifying that you have been advised of in-school and alternative educational options.
- Letter of approval on school letterhead, originally signed by the chief education officer of the last school attended, documenting your last school enrollment.
- Letter of documentation on school letterhead, originally signed by the chief education officer indicating your high school class has graduated.

#### **Test Takers with no previous high school enrollment:**

- Letter of documentation on school letterhead, originally signed by the chief education officer in the public school district in which you currently reside, certifying you have not enrolled in the public school and have been advised of local in-school options.
- You can only provide this documentation if you last attended school out-of-state and are able to demonstrate the inability to obtain an official withdrawal document for the last school you attended.
- **18 years old:** You must provide the test center with documentation for **one** of the following prior to

testing.

**Test Takers with previous high school enrollment:**

- An original, official school document that clearly identifies you by name and date of birth, provides your last school enrollment date, and is signed by the chief education officer verifying that you have been advised of in-school and alternative educational options.
- Letter of approval on school letterhead, originally signed by the chief education officer of the last school attended documenting your last school enrollment.
- Letter of documentation on school letterhead, originally signed by the chief education officer indicating your high school class has graduated.

**Test Takers with no previous high school enrollment:**

- Letter of documentation on school letterhead, originally signed by the chief education officer in the public school district in which you currently reside, certifying you have not enrolled in the public school and have been advised of local in-school options.
- You can only provide this documentation if you last attended school out-of-state and are able to demonstrate the inability to obtain an official withdrawal document for the last school you attended.

**Individual subtest costs are as follows:**

- State Admin Fee \$0.00
- Paper Based Test Fee: \$15.00
- Computer Based Fee: \$10.75
- Test Center Fee: from \$0.00 up to \$5.00 and varies per test center location (see chart below) OR Test at Home Fee: \$17.50 Test fee must be paid when you book the appointment.
- Test center fees can apply to both subtests and retests and must be paid to the test center.

- Note: All test center fees will be collected at the test site. Please contact your test center for additional fee payment information before test day.
- Please log in to your HiSET account for more information.
- Test Center Fees:

<b>Center</b>	<b>Fee per individual subtest</b>
<b>Billings</b>	\$0.00
<b>Bozeman</b>	\$5.00
<b>Browning</b>	\$3.00
<b>Butte</b>	\$5.00
<b>Glendive</b>	\$3.00
<b>Hamilton</b>	\$5.00
<b>Hardin</b>	\$0.00
<b>Havre HRDC4</b>	\$5.00
<b>Helena</b>	\$5.00
<b>Kalispell</b>	\$3.00
<b>Lame Deer</b>	\$5.00
<b>Lewistown</b>	\$0.00
<b>Libby</b>	\$3.00
<b>Livingston</b>	\$3.00
<b>Miles City</b>	\$3.00
<b>Missoula</b>	\$5.00
<b>Poplar</b>	\$5.00
<b>Salish Kootenai College</b>	\$5.00

<b>UM Western Dillon</b>	\$5.00
<b>Wolf Point</b>	\$0.00
<b>Great Falls</b>	\$5 (all five tests) \$2 (retest or single subtest)

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