

## **Park and Recreation Board Meeting Minutes**

April 5th, 2017

Park County, Montana

**Attendance:** Board Members: Martha Miller, Cara McNeely, Carol Woodley; Michael Inman, Lawson Moorman, Park County Planning; Steve Caldwell, Park County Commission; Livingston Parks and Trails Board, Mike Gomez

**Call to Order:** 3:04 p.m.; East Room, City/County Complex

**Review and Approval of Minutes March 1, 2017:** *McNeely made a motion to approve the minutes. Woodley seconded, motion passed unanimously.*

**Public Comment:** None.

**Active Transportation Coalition Update:** Inman informed the Board that Park County along with the City of Livingston was awarded participation in the Building Active Communities Institute (BACI) conference in May. Inman went on to state that the BACI conference was a working conference where the group would be working with other communities from the region to help identify shortcomings and solutions surrounding active transportation at the community level.

Inman also updated the Board the City had approved the closure of a portion of River Drive in conjunction with the Farmer's Markets in order to expand the usable area and increase safety. He went on to state that there would be active transportation demonstrations throughout the season in conjunction with the closure, such as roundabouts and bicycle parking.

**Discussion on 2017 Goals and Objectives for Parks Board:** Inman told the Board that they had helped in creating a Parks Plan and an Active Transportation Plan and have since worked on several projects throughout the last few years such as Silver Gate Park. However, lately the Board has not been focused on specific projects or tasks and the Board meetings have become more project updates. Inman suggested the Board take this opportunity to identify and outline a timeline to achieve a new set of goals for the Board.

McNeely suggested the pedestrian bridge at Mayor's Landing project. Inman and Moorman updated the Board on that project stating that the Project is currently in the process of funding acquisition for a planning grant and although the County is tangentially involved in the project, at this point it is not quite a County project.

Inman notified the Board that things were moving forward on the Yankee Jim Planning Study. He also stated that the Park County Public Works Director had requested that the Board take an active role in the upcoming Trails Clean Up Day.

Inman updated the Board that the County was talking to the city about a potential cross jurisdictional trail between North 9<sup>th</sup> and 10<sup>th</sup> St., and that the Carter's Bridge Extension should be entering the surfacing phase soon.

Caldwell inquired about the status of the Chico/Chicory Trail project. Inman notified him that the Planning Department had reached out to the HOA asking them to determine and request specific improvements they would like to see and the Planning Department is waiting to hear back from them before they bring it forward to the Board to request park funds.

Inman discussed the various interpretation sign projects in the works and stated that they were in the development stages at this point in time. Woodley asked about signage on county roads that access public land to increase awareness. Caldwell and Inman brought up the difficulty in ownership jurisdiction and the potential of trespassing due to misconception with developing and advertising certain areas.

McNeely briefly mentioned the difficulty of certain projects such as navigating the jurisdictional and environmental barriers to moving forward on the HWY 89 N trail project and how it might be a viable project for the Board. Inman stated that in order to move forward the County would need a proposal to take forward to MRL. Inman stated that the project would likely need to be further along in the process before it would be useful for the Board to step in.

Inman notified the Board that the County had recently met with Carter Boehm to discuss Sackitt Park and they were working on putting together an agreement that would alleviate Boehm's current encroachments into the right-of-way and work out a clear access route for Sackitt Park.

Miller stated that she had been discussing maintenance of the Carter's Bridge bike trail and noted that the County had the supplies for weed maintenance if the Board was able to get the manpower required. Inman added that concrete curbs were to be placed in the Sleeping Giant Center parking lot to prevent ongoing parking of trucks and trailers across the trail. Miller agreed to ask the Public Works Director about organizing maintenance for the trail.

Caldwell asked about the progress of the gazebo for Silver Gate Park. Inman indicated that the group organizing it needs to hire someone to develop a design for the gazebo before the County does anything else.

Upon request by the Board Inman also provided an update as to the County's stance on vault toilets in Green Acres park and the fact that the City is working with the HOA to annex that area and is trying to require the HOA to maintain ownership of the sewer line. Since it is uncertain whether or not a sewer line will be added the Commission has decided to hold off on any action surrounding bathroom facilities.

**Project Updates:** Inman stated that project updates were given in the previous agenda item.

**Discussion of May Agenda:** Inman stated that the May meeting will consist of a workshop where the Board can go through the goals outlined in the Active Transportation Plan as well as the list of current projects and prioritize and outline a worklist for the Board.

**Public Comment:** None.

**Adjournment:** Adjourned at 3:54 p.m.