

**AIRPORT BOARD AGENDA
MONDAY 05-21-18 8:00 a.m.
CITY COUNTY COMPLEX
COUNTY COMMISSION CHAMBER**

CALL TO ORDER

- **REVIEW AND APPROVAL OF MINUTES OF APRIL 24 MEETING**

OLD BUSINESS

- **FY19 BUDGET REVIEW & APPROVAL- DIRECTOR ERICA STRICKLAND**
- **YELLOWSTONE AIR SERVICE LEASE EXTENSION**
- **GARDINER UPDATE**
 1. **CRACK SEAL**
 2. **CHAPMAN SAFETY INSPECTION**
- **REVIEW OF POTENTIAL RENT CHANGES**
- **BOARD SECRETARY REPLACEMENT PLANS**

NEW BUSINESS

- **AMTI PROPOSAL**

COMMENTS FROM COUNTY / CITY COMMISSIONER

MAINTENANCE REPORT

SAFETY REPORT

PUBLIC INPUT

ACCOUNTING REVIEW- AUDIT CLAIMS

NEXT MEETING / MONDAY JUNE 25, 2018 8:00 am / CITYCOUNTY COMPLEX

2170-AIRPORT FUND

2170 **FY19 Budget**

FY18 Projection

FY18 Budget

6/30/18 Projected Cash	\$ 16,092		7/1/17 Cash	\$ 54,126	7/1/17 Cash	\$ 54,126
FY19 Revenues	\$ (221,982)		FY18 Rev	\$ (65,703)	FY18 Rev	\$ (65,703)
FY19 Expenditures	\$ 195,777	Cash Reserve	FY18 Exp	\$ 103,737	FY18 Exp	\$ 100,643
6/30/2018 Ending Cash	\$ 42,297	22%	6/30/18 Cash	\$ 16,092	6/30/18 Cash	\$ 19,186

Description	WorkingFY19	Notes	YTD FY18	Projected FY18	FY18 Budget	PctChgFY19B-FY18B	AverageFY14A-FY18B	ACTUALFY17	ACTUALFY16	ACTUALFY15	Account #
Revenue Totals	\$ (221,982)		\$ (52,240)	\$ (65,703)	\$ (65,703)	238%	\$ (186,405)	\$ (208,940)	\$ (102,372)	\$ (496,868)	
Expenditure Totals	\$ 195,777		\$ 97,045	\$ 103,737	\$ 100,643	95%	\$ 188,784	\$ 218,913	\$ 72,593	\$ 476,598	
Balance	\$ (26,205)		\$ 44,805	\$ 38,034	\$ 34,940	-175%	\$ 2,379	\$ 9,973	\$ (29,779)	\$ (20,270)	
AIRPORT RE TAX REVENUE	\$ (34,382)		\$ (19,773)	\$ (30,415)	\$ (30,415)	13%	\$ (32,260)	\$ (29,695)	\$ (33,202)	\$ (34,442)	2170.000.000.311010.000
AIRPORT MH TAX REVENUE	\$ -		\$ (44)	\$ -	\$ -	0%	\$ (115)	\$ (116)	\$ (175)	\$ (102)	2170.000.000.311021.000
AIRPORT PERS PROP TAX REVENUE	\$ -		\$ (11)	\$ -	\$ -	0%	\$ (161)	\$ (228)	\$ (198)	\$ (210)	2170.000.000.311022.000
AIRPORT PEN/INT DEL TAX REVENUE	\$ -		\$ (75)	\$ -	\$ -	0%	\$ (83)	\$ (72)	\$ (81)	\$ (119)	2170.000.000.312000.000
AIRPORT FAA CAPITAL IMPROVEMENT GRANT	\$ -		\$ -	\$ -	\$ -	0%	\$ (76,681)	\$ -	\$ -	\$ (383,405)	2170.000.000.331129.000
AIRPORT FAA	\$ -		\$ (1,800)	\$ -	\$ -	0%	\$ (32,317)	\$ (129,826)	\$ (26,961)	\$ (2,400)	2170.000.000.331130.000
AIRPORT AERO GRANT MT AERO DIV	\$ -		\$ -	\$ -	\$ -	0%	\$ (3,181)	\$ (6,663)	\$ -	\$ (9,240)	2170.000.000.334030.000
AIRPORT STATE ENTITLEMENT SHARE	\$ (1,700)		\$ (1,341)	\$ (1,788)	\$ (1,788)	-5%	\$ (1,879)	\$ (1,779)	\$ (2,189)	\$ (2,162)	2170.000.000.335230.000
AIRPORT LIVINGSTON \$ City Share MasterPlan	\$ (7,500)		\$ -	\$ -	\$ -	0%	\$ (1,023)	\$ (5,113)	\$ -	\$ -	2170.000.000.339010.000
AIRPORT AVIATION FUEL	\$ (3,500)		\$ (3,310)	\$ (3,500)	\$ (3,500)	0%	\$ (3,669)	\$ (3,267)	\$ (4,664)	\$ (3,937)	2170.000.000.343062.000
AIRPORT HANGAR RENTALS	\$ (30,000)		\$ (25,401)	\$ (30,000)	\$ (30,000)	0%	\$ (25,085)	\$ (29,631)	\$ (27,923)	\$ (21,127)	2170.000.000.343064.000
AIRPORT ZONING FEES	\$ -		\$ -	\$ -	\$ -	0%	\$ (20)	\$ -	\$ (100)	\$ -	2170.000.000.343067.000
AIRPORT MISC REVENUE- ASOS Qtrly Rent	\$ (2,400)		\$ (485)	\$ -	\$ -	0%	\$ (2,121)	\$ -	\$ -	\$ (10,100)	2170.000.000.362000.000
AIRPORT PROCEEDS OF LOAN	\$ -		\$ -	\$ -	\$ -	0%	\$ (1,925)	\$ -	\$ -	\$ (9,625)	2170.000.000.381070.000
AIRPORT SALE OF ASSETS	\$ -		\$ -	\$ -	\$ -	0%	\$ (830)	\$ -	\$ (4,150)	\$ -	2170.000.000.382010.000
AIRPORT TRANSFERS IN County Share MasterPlan	\$ (7,500)		\$ -	\$ -	\$ -	0%	\$ (5,056)	\$ (2,551)	\$ (2,729)	\$ (20,000)	2170.000.000.383000.000
AIRPORT FAA GRANT REVENUE	\$ (135,000)	New in FY19									2170.001.000.331129.000
AIRPORT LIV -ADMINISTRATION P/R PERM FTE	\$ 6,214		\$ 5,587	\$ 6,214	\$ 6,214	0%	\$ 6,219	\$ 4,708	\$ 5,711	\$ 7,705	2170.000.162.430310.111
AIRPORT LIV -ADMINISTRATION SICK/VAC PAYOUTS	\$ -		\$ -	\$ -	\$ -	0%	\$ 187	\$ -	\$ 934	\$ -	2170.000.162.430310.130
AIRPORT LIV -ADMINISTRATION P/R BENEFITS	\$ 2,465		\$ 2,086	\$ 2,465	\$ 2,465	0%	\$ 1,556	\$ 1,695	\$ 1,349	\$ 1,070	2170.000.162.430310.141
AIRPORT LIV -OFFICE SUPPLIES	\$ 150		\$ -	\$ 150	\$ 150	0%	\$ 189	\$ -	\$ 145	\$ 100	2170.000.162.430310.210
AIRPORT LIV -REPAIR & MAINT. SUPPLIES	\$ 1,500	Addl Repair/Supp	\$ 168	\$ 600	\$ 600	150%	\$ 459	\$ 552	\$ 212	\$ 403	2170.000.162.430310.230
AIRPORT LIV -FUEL, GAS, DIESEL	\$ 2,000		\$ 1,288	\$ 2,000	\$ 2,000	0%	\$ 1,490	\$ 1,028	\$ 1,008	\$ 1,648	2170.000.162.430310.231
AIRPORT LIV -POSTAGE,BOX RENT	\$ 60		\$ 21	\$ 100	\$ 100	-40%	\$ 83	\$ 27	\$ 102	\$ 92	2170.000.162.430310.312
AIRPORT LIV -PUBLICATION OF NOTICES	\$ 700	Master Plan Exp	\$ 141	\$ 300	\$ 300	133%	\$ 259	\$ -	\$ 716	\$ -	2170.000.162.430310.331
AIRPORT LIV -UTILITY SERVICES	\$ 6,500		\$ 5,205	\$ 6,500	\$ 6,500	0%	\$ 6,957	\$ 6,474	\$ 6,094	\$ 5,953	2170.000.162.430310.340
AIRPORT LIV -TELEPHONE	\$ 550		\$ 402	\$ 550	\$ 550	0%	\$ 745	\$ 523	\$ 844	\$ 871	2170.000.162.430310.342
AIRPORT LIV -PROFESSIONAL SERVICES	\$ 1,000	FY18 Gard Spill	\$ 63,094	\$ 63,094	\$ 2,500	-60%	\$ 24,913	\$ 73,790	\$ 33,539	\$ 7,877	2170.000.162.430310.350
AIRPORT LIV -MAINT. & REPAIR SERVICES	\$ 4,000	Move Cleaning	\$ 834	\$ 1,000	\$ 1,000	300%	\$ 26,464	\$ 110,508	\$ 2,295	\$ 1,171	2170.000.162.430310.360
AIRPORT LIV -TRAVEL	\$ 1,500		\$ 767	\$ 1,500	\$ 1,500	0%	\$ 1,120	\$ 522	\$ 716	\$ 1,272	2170.000.162.430310.370
AIRPORT LIV -INSURANCE	\$ 9,100		\$ 8,915	\$ 9,100	\$ 9,100	0%	\$ 8,966	\$ 8,916	\$ 8,916	\$ 8,916	2170.000.162.430310.510
AIRPORT LIV -CAPITAL PROJECTS	\$ -		\$ -	\$ -	\$ -	0%	\$ 85,041	\$ -	\$ -	\$ 425,203	2170.000.162.430310.900
AIRPORT LIV -DEBT PRINCIPAL	\$ 7,750		\$ 7,750	\$ 7,750	\$ 7,750	0%	\$ 7,750	\$ 7,750	\$ 7,750	\$ 7,750	2170.000.162.490500.610
AIRPORT LIV -DEBT INTEREST	\$ 378		\$ 504	\$ 504	\$ 504	-25%	\$ 756	\$ 630	\$ 756	\$ 882	2170.000.162.490500.620
AIRPORT - TRANSFERS OUT	\$ -	No transfer in FY18/FY19	\$ -	\$ -	\$ 57,500	-100%	\$ 11,500	\$ -	\$ -	\$ -	2170.000.162.521000.820
AIRPORT GARDINER -UTILITIES	\$ 410		\$ 282	\$ 410	\$ 410	0%	\$ 357	\$ 408	\$ 391	\$ 291	2170.000.163.430310.340
AIRPORT GARDINER -PROFESSIONAL SERVICES	\$ 1,500		\$ -	\$ 1,500	\$ 1,500	0%	\$ 1,459	\$ 1,383	\$ 1,115	\$ 1,500	2170.000.163.430310.350
AIRPORT GARDINER -DEBT PRINCIPAL	\$ -		\$ -	\$ -	\$ -	0%	\$ 2,293	\$ -	\$ -	\$ 3,876	2170.000.163.490500.610
AIRPORT GARDINER -DEBT INTEREST	\$ -		\$ -	\$ -	\$ -	0%	\$ 23	\$ -	\$ -	\$ 19	2170.000.163.490500.620
AIRPORT FAA GRANT PRO SVCS	\$ 150,000	New in FY19	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	2170.001.162.430310.350
AIRPORT FAA GRANT CAPITAL OUTLAY	\$ -	New in FY19	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	2170.001.162.430310.900