

MEETING MINUTES
CITY/COUNTY JOINT AIRPORT BOARD
Tuesday March 22, 2016 12:00 Noon
Mission Field

Members Present: Kerry LaDuke, Chairman, Don Wilson, Dennis Skattum, Ray Sundling, George Denton and Noreen Burg, Secretary

Others Present: Russell Ferguson, JoAnne Ferguson, Marty Malone, Parks Frady, Greg Coleman, Dennis McIntosh, Hunter Michaelbrink, Lance Bowser, Steve lobst

The meeting was called to order by Chairman Kerry Laduke.

Minutes of the previous meeting were approved.

Unfinished Business

Land Use Permit for the Landfill Project was approved as submitted.

Maintenance at Gardiner Airport / NPS Agreement. Steve lobst acknowledges Gardiner Airport as an important resource for the NPS who is allowed use of the airport without a fee and states that MT FWP and Forest Service also rely on the airport. Steve presented a draft of an agreement in which the NPS will crack seal, apply a slurry seal, sweep and remark the runway at the Gardiner Airport between August 29th and October 14th, 2016. Mr. lobst requests that the county attorney review the draft, make the desired changes and email the revisions to him within a week. He would like the agreement to be ready to sign by the April meeting.

Mission Field Rehab project. RPA, Lance Bowser gave an update. Funding sources are not complete yet. Additional NPE funds are needed. Conrad has \$150,000 in unused NPE funds that they need to loan out or lose the funds. Conrad would be willing to loan that sum to Park County for this year's project. It is expected that Park County could repay with reciprocal funds in 2019. RPA would prepare the transfer agreement. Ray made a motion that the board recommend that the County Commissioners sign the agreement to secure the funding. Dennis seconded the motion, all members were in favor. The board will make the recommendation to the County Commissioners at the March 24th meeting.

The updated Sponsor Certification forms have been signed by the City and County and the grant request submitted.

The project will require closure of the runway for two to three days to crack seal with cold tar and seal coat, which needs to cure overnight. The marking paint cures in about half an hour. It's suggested that a Tuesday through Thursday closure would be best. One month later an additional day would need to be closed for the final seal coat. RPA will coordinate the work.

The request for bids need to be advertised. It was decided to advertise in the Livingston Enterprise. RPA will prepare the ad.

Lance discussed liquidated damages for the Mission Field rehab project. He suggested \$1000 per day. Kerry asked for a motion to set liquidated damages to \$1000 / day. Ray made the motion, George seconded it. Motion unanimously approved.

FAA funding for the project requires the use of Gilsonite seal coat. The Gilsonite increases the cost of the projects by 40% and is only available from 2 sources. RPA currently has 2 other airport projects for the same type of work at the Shelby and Plains airports. RPA recommends the bids for all three projects be opened in Helena on the same day by Tele Conference to encourage bidders on all 3 projects. They expect the bids to be opened at the end of April or mid May at the latest.

New Business

Recommendation to Commissioners for Rehab Project Bid Openings in Helena. Chairman LaDuke asked for a motion to recommend that the County Commissioners approve the bid opening in Helena for the Mission Field Rehab Project. Ray made the motion and Dennis seconded. All board members were in favor. Motion was passed. The board will make the recommendation to the County Commissioners at the March 24th meeting.

Centennial Celebration organizing group's request for Gardiner Airport closure during the event. Dennis McIntosh gave a review of the NPS Centennial Celebration which will correspond with the Gateway/Arch Park opening on August 25th, 2016. This will be a ticketed, non-alcohol, music themed event. They expect five to six thousand attendees and a possible 2500 to 3000 vehicles. They have need for parking areas and would like the board to consider closing the Gardiner Airport from Noon on the 24th through the end of the day on the 25th. There was concern about access to the runway in an emergency situation. Dennis McIntosh figures there is room for approximately 400 vehicles without using the runway. Kerry states there are 2 other easements that border the Airport property and feels there is limited parking if the runway is not used. Don Wilson was concerned about damage to the runway lighting if parking was allowed there. Marty stated that the board should attempt to work with the group to support Gardiner and encourage tourism. Kerry requested that a land use permit be submitted. The board secretary will provide the group with the land use permit form. Ray suggested that the group return next month with their proposal.

Hangars for Rent. Last month 2 hangars became available for rent. The Fergusons' have a waiting list and had contacted those prospective renters. Both units have now been spoken for.

Commissioners Report- Marty reminded the board that it's budget time. Greg Coleman, discussed the Safety Compact.

Maintenance Report- Russ submitted a letter he received from Wisp West stating that Gallatin

Wireless will be the new owner of that business as of 4-1-16. The Airport board has a written agreement with WispWest to allow them a tower site in exchange for internet services and equipment at the managers home and airport terminal. WispWest included an agreement to allow assignment of that agreement to Gallatin Wireless. The issue will be reviewed further and addressed next month.

Correspondence was received from MDT that shows their website for used aeronautic parts for sale to local airports.

Air Montana has inquired about renting the garage on the T Hangar building. The board Secretary will research previous rental fees for the garage.

Board Member Reports

Don Wilson requested an updated Terminal Area Plan map. Lance will provide.

Public Comment: None

Claims Review- Board member mileage/meeting claims were signed.

Next Meeting will be held Tuesday April 26, 2016.

The meeting was adjourned at 1:00 PM.

Submitted April 26, 2016

Kerry LaDuke, Chairman

Noreen Burg, Secretary