

## **Minutes of the City/County Joint Airport Board meeting, February 23, 2016.**

MEMBERS PRESENT: Kerry LaDuke, Chairman  
Dennis Skattum  
Ray Sundling  
George Denton  
Noreen Burg, Secretary

OTHERS PRESENT: Russell Ferguson, JoAnne Ferguson, Marty Malone, Parks Frady

The meeting was called to order at 12:00 pm by Chairman LaDuke. Minutes of the January 26, 2016 meeting were approved as emailed.

### UNFINISHED BUSINESS:

The new plow warranty expires at the end of this month. The fog light switch has been replaced and the steering sector was repaired. All warranty issues have been resolved.

Russell gave some input on the performance issues he has had with the new plow. He reports problems keeping the operating temperature up while in low range pulling the roller. When the operating temperature is too low the engine warning lights come on and sometimes the engine shuts down. When that happens it takes time to cycle through the series of engine check lights. Ray suggested that the dealer who sold the plow may be able to program it so 2wd can be used in low range. Russ thought that was a good idea.

The sale of the old plow was discussed. Russ suggested that we shouldn't be in a hurry to sell it until the issues with the new one are worked out. He will be rolling in the spring when the moisture levels increase and will try to work out the performance issues then. Ray made a motion to postpone the sale of the old plow until we are sure the new one will work as needed. Dennis seconded the motion. The motion was put to a vote and all were in favor. The motion was carried to postpone the sale of the old plow.

Since the last board meeting the County Commissioners approved the request to change Noreen Burg's job description to include acting as Airport Board Secretary. Noreen began her duties as Secretary as of January 28, 2016.

### NEW BUSINESS:

Landfill Project Access on Airport Property. Parks Frady, County Public Works Director brought a map to show the expected route of a temporary road that would be created to bypass the main building and parking lot to connect in with the Vortac Road. The temporary road is needed to gain access to the cover material for the landfill project. The road would be watered as needed to keep the dust down and would returned to its' original condition after the project. Russ said there are some millings left from the runway project that could be used on the temporary road.

Kerry states the Airport will require the Landfill to complete a Temporary Land Use permit. Parks will work with the Planning Department to prepare the permit. The Planning Department will make a recommendation to the Commissioners and the Board on the terms for the temporary road & access.

On March 1<sup>st</sup> the bidding will open for the Landfill Closure Project. The request for bids will run through the month of March. The submitted bids will be opened at the end of March.

#### COMMISSIONERS REPORT

The expected meeting with Mr. lobst was cancelled due to a conflict in his schedule. There has been no further information on the agreement with NPS for the crack sealing project at the Gardiner Airport. The work should really be done this year and it is hoped to get assistance for that project from the NPS. Marty mentioned there will be a meeting in April with NPS, Gallatin & Park County Commissioners in Bozeman to discuss infrastructure issues. The commissioners will try to get the Gardiner Airport included in that discussion.

#### MAINTENANCE REPORT:

Russ reported that he put transmission fluid in each fuel tank on the old plow to keep the old engine lubricated. He reports that everything else is in order.

#### BOARD MEMBER REPORTS:

George reported on the handrail for the front steps. It was decided that a railing is not needed. A sign could be put up stating the handicap entrance is at the back of the building. Kerry recommends that the bushes on each side of the steps should be cut back this spring.

#### SECRETARY/FINANCIAL REPORT

A claim was paid for the Montana Aeronautics Division for \$8505.62 for the 5<sup>th</sup> yearly payment of a 10 year loan for the runway resurfacing. The regular monthly payments for phones, power and cleaning are paid automatically each month to keep them current. The members reviewed the power bills for the new well at Gardiner and the new plow garage.

A claim for the eyewash solution was signed. The Airport funds expended through the end of February is at 42% of the total for the fiscal year. The income for the month was reviewed. Noreen will work on creating a spreadsheet to reflect the rent & lease income. Board member claims for the meeting and mileage were signed.

RPA Peccia sent a document showing the condition of the pavement to Russell Ferguson. The Mission Field rehab project is still in the works for this summer.

#### Public Comment:

None

The next meeting date is Tuesday March 22, 2016 at noon at the Mission Field Administration Building. The meeting was adjourned at 1:15 PM.

Submitted this 22<sup>th</sup> day of March, 2016.

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Kerry LaDuke, Chairman

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Noreen Burg, Secretary