



Planning and Development Board Agenda

**Thursday - August 15, 2019 4:00 PM
City/County Complex Community Room**

CALL TO ORDER AND INTRODUCTIONS

CONFLICT OF INTEREST

PUBLIC COMMENT

REVIEW AND APPROVAL OF MINUTES FROM PREVIOUS MEETING

Review and Approval of July Meeting Minutes
[7.18.19 PB Minutes.docx](#)

DISCUSSION ON PUBLIC MEETING PROTOCOL

Discussion of Public Meeting Protocol
[2014 Public Meeting Expectations.doc](#)

**DISCUSSION OF INCOMPATIBLE/CONFLICTING LAND USES AND ASSOCIATED IMPACTS
IN PARK COUNTY**

PROJECT UPDATES

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

DISCUSSION OF NEXT AGENDA

ADJOURNMENT

Planning and Development Board Agenda Item Report

Meeting Date: August 15, 2019

Submitted by: Lawson Moorman

Submitting Department: PLANNING

Item Type: Minutes

Agenda Section:

Subject:

Review and Approval of July Meeting Minutes

Suggested Action:

Attachments:

[7.18.19 PB Minutes.docx](#)

Planning & Development Board
City/County Complex Community Room
Livingston, MT
3:00pm, July 18, 2019

Attendance: Planning Board Members John Heidke, Mike Dailey, Frank Schroeder, Jean Keffeler; Staff Mike Inman, Lawson Moorman

Call to Order and Introductions: 3:00pm, Heidke called the meeting to order.

Public Comment: None.

Conflict of Interest: None.

Review and Approval of Minutes from Previous Meeting: *Schroeder made a motion to approve the March minutes as submitted, Dailey seconded, motion passed unanimously.*

Keffeler introduced herself to the Board and Staff and gave a brief background on her past experience and her interest on being on the Board, along with what she hopes to accomplish.

Planning Subcommittee Update and Board Discussion of Growth Policy Goal 16.5: Heidke introduced this agenda item by briefly describing some of the “low hanging fruit” that the Board and Staff had worked on so far including the zoning district dealing with signage and working on a community decay ordinance. He outlined the direction he was hoping the conversation would go in discussing next steps and dealing with realities and limitations of the Staff and Board. Inman spoke to the current limitations and the current roles and responsibilities of Staff and the County being able to enforce the regulations. Keffeler suggested that Staff knows what the priority issues are better than the Board and noted that she would like to see a report from Staff on what the issues are, what staffing restraints look like, how the Planning Department stacks up to other Counties, etc. The Board and Staff discussed at length the pros and cons of having Staff direct the Board on presumed land use issues to move forward on. Inman stated that the way the process was set up through the Growth Policy and generally accepted procedure was to have the issues come from the Board rather than Staff. Inman cited a major reason for this stance being potential legal ramifications with Staff directing the Board rather than the other way around. The Board agreed to come to the next meeting prepared to discuss incompatible uses and the impacts associated with those uses to continue this discussion.

Project Updates: Inman updated the Board on the City/County Planning Subcommittee and the fact that the City was including a neighborhood plan for the area surrounding Livingston as part

of their Growth Policy proposal bid and would identify new members on the City side able to participate.

Old Business: None.

New Business: Inman notified the Board that a new subdivision would likely be on the Agenda in the next couple of months.

Discussion of Next Agenda: Inman reiterated that the discussion of incompatible land uses would continue at the next meeting. Inman also noted that if the next meeting is in Cooke City that Staff would send out an email ahead of time to ensure we had a quorum.

Public Comment: None.

Adjournment: Heidke adjourned the meeting at 5:10pm

Planning and Development Board Agenda Item Report

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Submitting Department: PLANNING

Item Type: Discussion

Agenda Section:

Subject:

Discussion of Public Meeting Protocol

Suggested Action:

Attachments:

[2014 Public Meeting Expectations.doc](#)

City/County Planning Board

Expectations of the Planning Board and General Public at Planning Board Meetings and Hearings

All persons attending Planning Board Meetings and Planning Board Hearings are asked to please sign the attendance sign-in sheet.

Planning Board's Expectations of the Public:

- The audience attending the meeting will respect all participants before, during, and after the meeting. The Planning Board President will rule out of order any person making disrespectful comments about the Board members, staff, and participants.
- Speakers will focus comments on the item before the Planning Board.
- Speakers will address questions to the President-not to individual Board members or audience members.
- Audience members are encouraged to support a previous speaker's comments but not repeat the same point.
- Audience members are encouraged not to visibly display support or opposition (such as clapping, whistling, etc...) to speaker's points or the board's action.

What the public can expect of the Planning Board Members:

- The audience will be treated with respect before, during, and after the meeting. The Planning Board President will rule out of order any person making derogatory or disrespectful comments about participants.
- Board members will give the undivided attention to speakers.

- Speakers will be recognized by the President and speakers will address the questions to the President – not to individual Board members or members of the audience.
- Board members will be neutral in their respect to speaker’s opinions through their questions, comments, and body language; they will not express an opinion on the agenda items before all public testimony has occurred.
- Board members will identify the findings that support a vote on an agenda item.
- The President will strive to provide an equitable amount of time to all speakers on an item.
- Board members will be prepared on each agenda item.

****** This procedure also pertains to any “Standing” Jurisdictional Area Committee meetings. The person presiding at these meetings will be the Chairperson and will take on the responsibilities of the President as indicted above during these meetings.***