



**GIS & IT Department**  
 414 East Callender Street, Livingston, MT  
 59047 **Telephone:** 406.222.4197  
**Email:** gis@parkcounty.org

### **E911 Rural Address Application**

**1. Instructions** – Fill out and return completed application with payment (check - \$50.00) to GIS Department (see contact information above). If you have questions or need assistance filling out the application please contact the GIS department.

**2. Property Legal Description**

2.1. Attach a current document (Copy of taxes, Deed, Montana Cadastral) that shows the legal description of your property or fill out the **applicable** sections below.

¼ ¼ Section	¼ Section	Township	Range	Section
Subdivision Name	Subdivision Number	Townsite	Addition	Certificate of Survey
Plat	Lot	Tract	Block	Parcel
Geo Code		Other Legal Description Information		
49- _ _ _ _ - _ _ - _ _ - _ _ _ _ - _ _ _ _				

**3. Driveway and Structure Location**

3.1. Attach a map (Copy of Survey, Montana Cadastral, Google Maps, Park County GIS Dept. Map) with illustrations showing the location of the proposed/existing driveway, named road that it intersects, and proposed/existing structure or complete the section below

**Draw and Label** the following

- ☐ Named road that intersects driveway
- ☐ Proposed/Existing Driveway
- ☐ Proposed/Existing Structure
- ☐ Lengths (feet) of roads/driveway
- ☐ Approximate Property Boundary
- ☐ Other helpful references (e.g. rivers)

**Scale:** A side of one square represents \_\_\_\_\_ feet

**CONTINUE ON TO PAGE 2 ONCE  
FINISHED WITH SECTION 3**

#### 4. Structure Information

4.1. Answer all questions in the corresponding blank or write N/A for not applicable

When will the structure be built? Date: \_\_\_\_\_

How many dwelling units will be in the structure? \_\_\_\_\_

What type of structure is proposed (choose one)?

- |   |   |
|---|---|
| <input type="checkbox"/> Residential and general                | <input type="checkbox"/> Energy and utility               |
| <input type="checkbox"/> Health and medical                     | <input type="checkbox"/> Information and communications   |
| <input type="checkbox"/> Emergency Services and law enforcement | <input type="checkbox"/> Mail and Shipping                |
| <input type="checkbox"/> Transportation                         | <input type="checkbox"/> Commercial and retail            |
| <input type="checkbox"/> Government and military                | <input type="checkbox"/> Agriculture, food, and livestock |
| <input type="checkbox"/> Education                              | <input type="checkbox"/> Public Attractions and landmarks |
| <input type="checkbox"/> Water supply and treatment             | <input type="checkbox"/> Industrial and manufacturing     |

#### 5. Payment

5.1. Attach payment of \$50.00 (check only), if payment is not attached applicant will be invoiced

#### 6. Applicant Information

6.1. Fill out the section below and choose the delivery method for rural address items.

Applicant Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Delivery Method: \_\_\_\_\_

☐ Mail to Applicant

☐ Pickup at GIS office

#### 7. Signature

7.1. Sign the appropriate section below and attach written and signed permission from owner if applying as authorized agent.

Owner Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Authorized Agent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### **\*Office Use Only\***

Number: \_\_\_\_\_

Road Name: \_\_\_\_\_

Effective Date: \_\_\_\_\_

Addressing Agent: \_\_\_\_\_

☐ Put in GIS Map ☐ Items Delivered ☐ Invoiced **or** ☐ Paid up front (fill out below)

Check #: \_\_\_\_\_

Date Payment Received: \_\_\_\_\_