ZONING PERMIT APPLICATION

This is an application to the Zoning Coordinator to grant a Zoning Compliance Permit, Variance Request, Conditional Use Permit, Zone Change or District Map Amendment to ensure that any construction projects are in accordance with the appropriate zoning regulations.

INSTRUCTIONS:
All applications shall be submitted at the Park County Planning Department. Any necessary filing fee must accompany the application. Please refer to the zoning regulations for fee schedules. All questions must be answered fully (as applicable). Please type or print. You may attach further pages if additional space is needed.

- Complete the application fully:
  - This includes full legal description of the property including the subdivision, block number, lot number, quarter section, Section, Township, and Range.
  - Be as specific as possible in describing the proposed building, if applicable.
  - Parking starts at a minimum of two spaces for a residence. For the parking requirements for other uses and types of structures, see the Zoning Coordinator.
  - Be sure to include the zoning on your property. Maps are located in the Planning Office for reference.
  - Variance, Conditional Use, Zone Change or District Map Amendment: Applicants must include the names and mailing addresses of all adjoining property owners and address all specific review criteria outlined in the applicable zoning regulations and section.

- Prepare a dimensioned site plan of the property which includes, but is not limited to the following:
  - The location and dimension of all vehicular points of ingress and egress, drives, and off-street parking spaces.
  - The location and dimension of all existing and proposed buildings, structures and improvements including those which will be removed. Please label all information.
  - North arrow, scale, property lines, setbacks between buildings and property lines, and setbacks between buildings and other structures.
  - Other pertinent features.

Date of Application ________________
Last Name of Applicant ________________
Fee __________

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APPLICATION FOR A (please choose below):

- Zoning Compliance Permit
- Variance Request
- Conditional Use Permit
- Zone Change
- District Map Amendment

The undersigned hereby makes application for permission to erect, construct, alter, move a building or structure within the:

- County Jurisdictional Area
- East Yellowstone Zoning District
- Cokedale Zoning District
- West Cokedale Zoning District
- Cooke City, Silver Gate, Colter Pass Zoning District
- O’Rea Zoning District
- Paradise Valley Zoning District
- Other ______________________________________________

Name of Property Owner(s):________________________________________________

Phone Number: ______________________________

Mailing Address:  ________________________________________________________

Address of project:  _______________________________________________________

Legal location of building project:  Subdivision _________________

Zoning _____; Lot ______________; Section _____; Township _____; Range ______

Description of construction, alteration, etc.:

Type of Building/Structure: ___________________________________________

Number of Dwelling Units: ___________________________________________

Basement: __________  Half: ______________ Full: _______________

Garage: ____________ Attached: ___________ Detached: _____________

Other: ____________________________________________________________

Height of Structure:__________

Distance to Property Lines:  Front: ___________ Side: __________

Side: ________ Rear: _________

Distance to Stream/River (if applicable)

Off-Street Parking Spaces: _________________________________

Proposed Completion Date: __________________________________________

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This permit becomes null and void if work or construction authorized is not commenced within six months and work completed within a reasonable time.

I certify that information presented is true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

____________________________________ (Contractor or Authorized Agent)  ______________________ (Date)