# Floodplain Emergency Notification Form

**Date of Initial Contact** ____________ via: (circle one) phone  in person  email  

## Section A: Owner Information

**PROPERTY OWNER’S NAME:**  
________________________________________________________________________  

**PROPERTY OWNER’S ADDRESS:**  
________________________________________________________________________  

________________________________________________________________________  

**LEGAL DESCRIPTION:**  
Assessor # _________ Geocode: ________________________________ COS# __________  
Lot/Tract/Block # ____________ S ______ T ______ R ______  
Subdivision Name: ____________________________________________  

## Section B: Emergency Action Taken:

Describe the emergency action taken within the Regulated Flood Hazard Area.  
________________________________________________________________________  

________________________________________________________________________  

________________________________________________________________________  

________________________________________________________________________  

(Any additional information should be included on a separate sheet of paper and attached to this form).  

Existing use *(check one)*:  ☐ residential  ☐ non-residential  ☐ mixed-use  ☐ vacant ground  ☐ other_________________
Section C: Source Information

NAME: ______________________________________________________________

ADDRESS: ____________________________________________________________

PHONE NUMBER: ______________________________________________________

SIGNATURE: ___________________________________________________________

DATE: ______________

*Be advised that a person who has undertaken an Emergency action may be required to modify or remove the project in order to meet the Floodplain Permit requirements.